

NORTHMEETSWEST DESIGN WORKSHEET

Contact Information:

Contact name: _____

Phone: _____ Fax: _____

Company/client: _____

Address: _____

Email address: _____

Web Site Information:

Present WWW URL (if any): _____

New domain name request: _____
(if you do not have a URL)

Other choice if first not available: _____

Pages: circle the pages you wish to include on your website. You **must** include a home page.

- **Home page:**
- **About Us page:** Client to provide six to ten paragraphs of written material and several photos.
- **Testimonials page:** written material from happy clients.
- **Product/service page:** list of your products/services that you are wanting advertised. A description, price and photo are important.
- **Contact page:** information provided at the beginning of this worksheet will be used.
- **Links page:** you may like to provide links to other websites that you find useful. A brief description for each link to be supplied.
- **Other pages** you may like such as: maps, staff, careers, photo gallery and Facebook or Blog.

If you have additional information that you would like placed on your web site please list below:

When you have all this information ready I can begin your website. Please contact me if you are unsure of anything or need help with info gathering such as photos, logo and banners. If you already have a logo file, please include this.